

01481

A regular meeting of the Plymouth Housing Authority was held on Monday May 11, 2020 at 9:30am via video conference (due to COVID-19). The following were in attendance:

Nicole Long, Chairman
Russ Shirley, Vice-Chairman
Mary Ann Veiga, Commissioner
Lisa Reilly, Commissioner
Dave Ward, Treasurer joins the meeting at 9:55am
Dede Riendeau, Executive Director
Chris Plourde, Facilities & Modernization Manager

MEETING LOCATION: Via Zoom 1-929-205-6099 ID followed by a # - 8072857447 password followed by # - 216207

Public Comment: None

Approval of Minutes:

On a motion made by Russ Shirley and seconded by Mary Ann Veiga, the board voted 4-0 to approve the regular meeting minutes of March 2020.

On a motion made by Russ Shirley and seconded by Mary Ann Veiga, the board voted 4-0 to approve the regular meeting minutes of April 2020.

Update Best Business Practices and Public Housing Notices:

Dede explained that there is a good supply of the PPE with the exception of N95 masks. Maintenance is responding to emergency work orders only. Buildings are cleaned daily. Unit inspections are postponed. The office is closed to the public. Notices by the BOH were posted all around the buildings. Community areas are closed. The PMR review noted that 2 members have not done the training yet.

HUD came out with waivers PHA can apply for due to COVID 19. The requirement to use the income hierarchy, including EIV and allows PHA to consider self-certification as the highest forms of income verification for Annual and Interim examinations. On a motion made by Russ Shirley and seconded by Lisa Reilly, the board voted 4-0 to approve that waiver.

Cares Act Funding:

Dede explained there was a notice that came out and she will review it with Rich Conlon and Chris. There will be funding for some of the money spent on COVID-19 expenditures.

Update Facilities and Modernization:

Chris explained that the window project at Cherry Hill is on hold because we can't go into tenant spaces. On a motion made by Russ Shirley and seconded by Lisa Reilly, the board voted 4-0 to approve the award to JM Booth and Associates as recommended by the state. The slider doors at Southfield are in the works with DHCD. JM booth again was the architect that came in most qualified. On a motion made by Russ Shirley and seconded by Mary Ann Veiga, the board voted 4-0 to approve the award to JM Booth and Associates as recommended by the state. The annual unit flooring project went out again and the lowest bidder was Flair Carpets. They have done work in the past and PHA has been happy. These flooring projects are at Southfield and Castle because they still have asbestos tiles. On a motion made by Russ Shirley and seconded by Mary Ann Veiga, the board voted 4-0 to approve the award to Flair Carpets in the amount of \$1,500. The High Cliff and Northfield exterior door project was started but a couple doors were on back order. This will be continued when allowed. The elevator at High Cliff is put on hold because of COVID-19. The abutting property to High cliff and Castle Court has been doing some clearing and its uncertain where the property line is. On a motion made by Russ Shirley and seconded by Lisa Reilly, the board voted 4-0 to allow PHA to seek bids for a surveyor. Bi-weekly cleaning has been getting done at all sites by Banner and Maintenance has been following suit.

Old/New Business:

On a motion made by Lisa Reilly and seconded by Dave Ward the board vote 5-0 to allow Russ Shirley to proceed with the sale of Oak Street to the Housing Authority.

Nicole spoke with the BOH about COVID-19 and will follow up with them and report back to the board.

Bills:

Russ Shirley asks about the \$7,600 bill. Chris answers that it was for the window contractor. On a motion made by Russ Shirley and seconded by Mary Ann Veiga the board voted 5-0 to pay the bills.

Adjournment:

On a motion made by Lisa Reilly and seconded by Mary Ann Veiga, the board voted 5-0 to end the meeting. The regular meeting adjourned at 10:05am.

A true record

