

A regular meeting of the Plymouth Housing Authority was held on Monday June 8, 2020 at 9:30am via video conference (due to COVID-19). The following were in attendance:

Nicole Long, Chairman
Russ Shirley, Vice-Chairman
Mary Ann Veiga, Commissioner
Lisa Reilly, Commissioner
Dave Ward, Treasurer

Dede Riendeau, Executive Director
Chris Plourde, Facilities & Modernization Manager

MEETING LOCATION: Via Zoom 1-929-205-6099 ID followed by a # - 8072857447 password followed by # - 216207

Note from the Director:

Dede explained that Antonio Gomes, 98, passed away. He served on the board for over 30 years and was the Veterans Agent in town and was responsible for opening the Plymouth Veteran's Clinic. The board wanted to take a minute to share how he would be missed and send their condolences to his family.

Public Comment:

None

Approval of Minutes:

On a motion made by Russ Shirley and seconded by Lisa Reilly, the board voted 5-0 to approve the regular meeting minutes of May 2020.

Update on COVID-19:

Dede explained that there are 3 current cases of COVID-19. The cases are in the same building but on different floors. The information was provided by the families of the tenants not the BOH. Starting today the office staff is gradually increasing. There are 4 employees working remotely due to childcare issues. The board questions whether BOH needs to share the information with the Housing Authority and it was mentioned that the BOH is not being helpful with this. Furthermore, management at CHII did not feel they needed to share any information with PHA. The board expresses concern since PHA maintenance staff is responsible for the building. On a motion made by Russ Shirley and seconded by Dave Ward, the board voted 5-0 to send a letter to CHII management and/or their Board requesting they share any information due to the health and safety of PHA maintenance staff. Maintenance has resumed full schedules but still only completing emergency work orders. Hopefully by the end of phase 3 they can resume routine work orders in the family units. Chris is looking into purchasing foggers for community areas. NEMA has issued enough masks to give each resident 10 and each maintenance staff 100.

On a different note, Dede Riendeau explained that she has posted the position of Assistant Executive Director. The position has been in the budget for 5 years but she's never pursued it. Russ asks if there could be an employee within the PHA that could fill the role. She mentions that there potentially could be. On a motion made by Dave Ward and seconded by Russ Shirley, the board voted 5-0 to approve the Director to post the job advertisement.

Waiver to postpone September-December 2020 Annual Recertifications:

Dede explains that there were no waivers needed initially but with the continued delay, she requests a waiver to postpone these months and resume as normal on January 2021. On a motion made by Russ Shirley and seconded by Dave Ward, the board voted 5-0 to postpone the recertifications for September - December 2020.

Nicole Long leaves the meeting and Russ Shirley steps in as acting Chair.

8 Additional Mainstream Vouchers- CARES Act, vote to approve Amended Annual Contributions Contract October 1, 2020:

Dede asks for acceptance. On a motion made by Lisa Reilly and seconded by Dave Ward, the board voted 4-0 to approve the additional vouchers.

Update Facilities and Modernization:

Chris explained that the window project for Cherry Hill is on hold because of COVID-19 and can hopefully resume in phase 4. The window project for Southfield is waiting DHCD design and approval. The slider project at Southfield and window project for Castle is moving

01483

forward with design. Sidewalk repairs can move forward. Atrium Doors at High Cliff were on hold with the screen doors because the contractor backed out. MJ Connors submitted a price and will be installing the doors at \$1,000/door for a total of \$7,000. On a motion made by Dave Ward and seconded by Lisa Reilly, the board voted 4-0 to approve the doors if the budget will allow it.

Chris is waiting to hear back from other surveyors for High Cliff. But currently has a price of \$3,220.00 from Merrill Engineering in Plymouth. On a motion made by Dave Ward and seconded by Lisa Reilly, the board voted 4-0 to award Merrill the project if they remain the lowest bidder.

Warrant:

On a motion made by Dave Ward and seconded by Lisa Reilly the board voted 4-0 to pay the bills.

Adjournment:

On a motion made by Lisa Reilly and seconded by Dave Ward, the board voted 4-0 to end the meeting. The regular meeting adjourned at 10:10am.

A true record


A handwritten signature in cursive script, appearing to read "Dave Rudeem", is written over a horizontal line.